



# Box Office Tally Sheet

Show \_\_\_\_\_

Date \_\_\_\_\_

Box Office Staff \_\_\_\_\_

Record your float here for your reference later on: \$\_\_\_\_\_

	<u>Attendance</u>	<u>Cash/Cheques</u>
Main Stage tickets @ \$25	_____	_____
Main Stage 2-for-1 tickets	_____	_____
Festival tickets @ \$15	_____	_____
Pay What You Can	_____	_____
Main Stage 6-tix Flex Pass ( <i>purchased in cash today</i> )	_____	_____
Festival 6-tix Flex Pass ( <i>purchased in cash today</i> )	_____	_____
Pre-Paid (online) Regular & Passes	_____	_____
Members (Comp)	_____	_____
Comps	_____	_____
Any Special Promotions (please explain):		
_____	_____	_____
_____	_____	_____
<b>Totals: House / Cash</b>	_____	_____

Front of House Manager's Signature \_\_\_\_\_